

## **Signing and Uploading Signature Pages**

Each document in your estate plan has a signature page. Your documents must be signed and dated for them to be legally binding. The process of dating and signing your documents is called executing your documents. Most of the documents in your estate plan require your signature be notarized, a few, like your will, require your signature be witnessed. Each signature page indicates clearly whether a notary or witness is required.

## Once you have executed all your documents, scan and email them to docs@myepcloud.com.

Upon receipt of your scanned signature pages the system reads the QR code and attaches each signature page to its respective document in the client's online legal file.

If for some reason you cannot scan and email completed signature pages, please send **copies** (DO NOT SEND ORIGINALS) to:
Estate Plan Support
560 South 100 West, Suite 1,
Provo, UT 84601

We will manually upload the copies of signature pages to the file.